

SW report for subsequent CLA review (CSSW)



Child's details

This form should be used for all second and subsequent CLA reviews, as well as initial CLA reviews that take place due to a change of care plan for a child who is remaining in the care of the Local Authority (e.g. moving to a foster placement from a children's home).

Name of child

Age

Date child became looked after

Date of review

Child's Independent Reviewing Officer

Information on documentation

Is the child a British citizen / has settled status?

Yes

No

What arrangements are being made to secure their status?

Does the child have a passport?

Yes

No

Passport number

Expiry date of passport

Where is the passport stored?

Where is the child's birth certificate stored?

Does the child have a national insurance number?

Yes

No

What arrangements are being made for this?

Meeting invitees

People invited to the review meeting

Name	Agency

Information on the plan

Details of child's current placement

Name of carer

Type of placement

Date current placement started

ID:

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If any of the above information is incorrect, please update on the front screen

Brief statement detailing the main presenting issues and level of concerns that meant that the child could no longer remain at home and led to them becoming looked after.

Reason for child being looked after

What is the overall care plan for this child?

Please explain why this permanence plan was chosen

Has the child been seen alone since the last review?

Yes

No

Has the child's bedroom been seen since the last review?

Yes

No

Has the child been spoken to about their upcoming review and their views, wishes and feelings recorded and uploaded on their file?

Yes

No

How does the child want their review to be set up? Who should be there, where should it be held and who should chair etc? How does the child want to contribute to the review?

Why not?

Has this report been shared with the child at least 2 days prior to the review in an age-appropriate form?

Yes

No

N/a

Why not?

Has this report been shared with the parents / holders of Parental Responsibility for the child at least 2 days prior to the review?

Yes

No

N/a

Why not?

Review of the child's current care plan

Only complete when there is an existing Care Plan already in place, i.e. at second and subsequent reviews

Child's plan

What are the child's care needs and how will they be met	What actions will be taken	Who will be responsible	When does it need to be done	Progress

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Permanence plan

What are the child's care needs and how will they be met	What actions will be taken	Who will be responsible	When does it need to be done	Progress

Have care proceedings concluded?

Yes No

Is the child in a long-term foster placement?

Yes No

Is there a family finding SW allocated from the permanency team?

Yes No

Health plan

What are the child's care needs and how will they be met	What actions will be taken	Who will be responsible	When does it need to be done	Progress

Are there any upcoming health appointments? Please give details.

Date of next health review

Date of last opticians appointment

Any actions required

Date of last dental appointment

Any actions required

Is this child to date with immunisations?

Yes

No

What is the plan to catch them up?

Is the child on the dynamic support register / have a CETR?

- Yes - Dynamic support register
- No

- Yes - CETR

Summary of the plan to meet these needs?

Has the child been an inpatient?

Yes

No

Have they had a care education treatment review?

Yes

No

Education plan (PEP)

What are the child's care needs and how will they be met	What actions will be taken	Who will be responsible	When does it need to be done	How will the pupil premium be used to support this action	Progress

Date of last PEP

Does the child require additional support in school?

Yes

No

What support do they require?

Further details

This information is recorded in the exploitation response meeting workflow

Exploitation plan

What needs to change to reduce risk and increase support	What actions will be taken	Who will be responsible	When does it need to be done	Progress

Date of last risk assessment

Include details of anyone whom contact is restricted with.

Arrangements for Family Time, including with siblings living apart

Person	Frequency	Type of contact	Arrangements (transport, location, supervision)

Does the child's plan include planned short-term breaks?

Yes

No

Social Worker's assessment and views of involved professionals

Please provide an updated assessment on:

- How the child is presenting and their views, wishes and feelings
- The child's needs and developmental progress in relation to milestones
- How things are going in the placement and whether the placement can still meet the child's needs
- The child's relationships with their peers, family, carers and others in the placement
- Any significant incidents or events since last review
- How resilience is being promoted e.g. activities the child is engaged in, supportive adult relationships the child enjoys
- Contact arrangements and whether they remain in the child's best interests
- Any planned applications for court orders

[Empty rectangular box for content]

Views of other professional(s) / guardian(s)

[Empty rectangular box for content]

Is the current care plan working and is the placement meeting the child's needs? What progress has been made to date? If the plan is not working, why is this?

Child, family and connected person's views

If the child is too young, is not wishing to engage with the review process, or has difficulties with communicating their views directly, then you should add your observations of them and, if possible, also think about what they might want to say if they were able to and what their likely views are.

What are the child's comments on the social worker's assessment and views?

What is the child most proud of since their last review, What are their main achievements that they would like to share?

What are the views of their parent(s) / carer(s) or any important connected person that the child wants to be involved in their review?

What are the child's views regarding their overall care plan experience and the support they are receiving?

Social workers should ensure that this box is completed and that it addresses specifically the child and families views on the plan and the support they receive

Proposed new care plan

Needs to be completed for every review

Date of this plan

Proposed Care plan

What are the child's care needs and how will they be met	What actions will be taken	Who will be responsible	When does it need to be done

Proposed Permanence plan

What are the child's care needs and how will they be met	What actions will be taken	Who will be responsible	When does it need to be done

Proposed Health plan

What are the child's care needs and how will they be met	What actions will be taken	Who will be responsible	When does it need to be done

Proposed Education plan (PEP)

What are the child's care needs and how will they be met	What actions will be taken	Who will be responsible	When does it need to be done	How will the pupil premium be used to support this action

Is exploitation a concern?

Yes

No

Type of concern

CSE

CCE

Both

Proposed Exploitation plan

What needs to change to reduce risk and increase support	What actions will be taken	Who will be responsible	When does it need to be done

Include details of anyone whom contact is restricted with.

Proposed arrangements for Family Time, including with siblings living apart

Person	Frequency	Type of contact	Arrangements (transport, location, supervision)

Completed by

Has not been verified

Team manager's comments

Having read the updated assessment, the team manager should record any comments here.

Team manager

Has not been verified