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# Placement & Purchasing Toolkit

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## Introducing the Resource Coordination Team (RCT)

<b>David Kinloch</b>	<b>Service Manager</b>
<b>Sonya Drummond</b>	<b>Team Manager</b>
Girlie Chapfika	Placement & Purchasing Officer
Ellie Gilmore	Placement & Purchasing Officer
Anna Succa	Placement & Purchasing Officer
Wendy Green	Placement & Purchasing Officer
Lanre Folami	Placement & Purchasing Officer ( <i>Mon – Wed only</i> )
Michele Umolo	Placement & Purchasing Officer

## How to contact us

### Duty phone: 020 7974 1323

Duty is manned from 9am to 5pm Monday to Friday. Requests for packages received after 4pm will be processed the following day.

**Email:** [Placementsandpurchasingteam@Camden.gov.uk](mailto:Placementsandpurchasingteam@Camden.gov.uk)

## What do we do?

### Arrange Placements

- Residential care homes (long-term, short-term and respite)
- Nursing Homes (long-term, short-term and respite)
- Homecare (in borough only)
- Reablement
- Extra Care (in borough only)
- Supported Living

**Please note: All placements and home care package requested should be sent via a task within Mosaic.**

### Manage Purchases

- Send out individual service contracts and purchase orders to providers.
- Record all purchase orders for care related services on Mosaic.
- Deal with terminations, increases, decreases.
- Manage list of voids in block providers, reablement flats and extra care units and provide this to panel each week.
- Apply annual increases to care packages as agreed by Commissioning/Social Work Team.
- Feed into provider concerns meetings.
- Link with operational teams & commissioners with regard to market trends/needs.

### Personal Budgets

- Respite placements, residential or nursing
- Home care packages
- Day centre
- Cleaning

When tasking a referral to the Resource Coordination Team, please ensure that you have the correct authorisation and that these are recorded on Mosaic Case Notes. The Placement Officer will check Mosaic to ensure that a panel agreement or out of panel agreement has been recorded on case notes to authorise the care being requested. If this is not available, the Officer will not continue with the task requested and inform the case manager accordingly.

Where there is an appropriate vacant block bed available, this will be offered first. If there are no block beds available, the Placement Officer will source a provision out of borough as close to Camden or where possible in the location requested.

**Please note: The Placements & Purchasing team do not liaise directly with families. The case manager/social worker will be advised accordingly and kept updated on a regular basis.**

## Homecare

Officers within the Placements & Purchasing Team are aligned to the current homecare neighbourhoods. The current providers for each neighbourhood are:

Neighbourhood	Provider	Cost per hour 2024-25
West	Mihomecare	£21.90
East	Focus Care Link	£22.28
North	Hartwig	£22.39
Central	Rather Home Care	£21.90
South	Hopscotch	£22.83

## Reablement Care Packages

Reablement is divided into **three** areas of Camden, which do not always align with the homecare neighbourhoods (above).

Area	Provider	Cost per hour 2024-25
South	Hartwig	£23.00
n/a- Henderson Court only	Respect Care	£22.80
North East	Rather Home Care	£21.90
North West	Focus Care	£22.89

- Resource Coordination Team will arrange reablement packages with the relevant provider.
- **All services recorded on Mosaic are used to manage and monitor our care budgets so it is vitally important that all of the information recorded is as accurate as possible.**
- **Please ensure that the Resource Coordination Team are made aware of all changes to an individual's care, this includes increases, decreases and terminations**

## Extra Care Establishments

There is a core number of hours provided to each flat as part of our contract with the provider. The amount of hours assigned to each flat varies by contract but the Resource Coordination Team will ensure that this is correctly recorded on Mosaic.

Provider	Core 2024-25	Hourly rate 2024-25
Roseberry Mansions	£310.52	£23.42
Esther Randall Court	£384.72	£23.42
Gospel Oak Court	None	£24.48
Mora Burnett House (In House)	£153.34	£24.75
Charlie Ratchford Court (In House)	£153.34	£24.75

Please ensure that the hours of support required reflects the full amount of hours required (and agreed by panel) so that we can be sure that Mosaic reflects the current position.

## Day Service Provision

Costs recorded on Mosaic for purchasing purposes are recorded in half day sessions.

### Camden In-House Services

Day Centre Service Provider	Standard Daily Rate 2024/25	Enhanced Daily Rate 2024/25
Kingsgate (In-house)	£40.00	£65.00
Greenwood (Learning Disability)	£40.00	£65.00
Greenwood (Mental Health)	£40.00	n/a

### Main External (Spot) Services

Main Spot Provider	Half Day Rate 2024-25	Full Day Rate 2024-25
Great Croft Resources Centre (Age UK)	£38.40	£76.80
Henderson Court Resources Centre	£35.51	£71.02
Mill Lane	£45.00	n/a
Millman Street	£23 half day (standard) £37.38 half day (enhanced)	£46 full day (standard) £74.75 full day (enhanced)

## Block Care Homes

The care homes within Borough for Older People are:

Care Home	Home Type	Residential weekly Rate 2024-25	Nursing weekly Rate 2024-25
Maitland Park (Shaw)	Residential & Nursing	<b>£914.80</b>	<b>£1079.16</b>
Wellesley Road (Shaw)	Residential & Nursing	<b>£914.80</b>	<b>£1079.16</b>
Ash Court	Nursing	n/a	<b>£1135.99</b>
Lansdowne Care Centre	Nursing	n/a	<b>£1079.00</b>

**Block beds can ONLY be accessed by eligible Camden Funded Residents.**

## NHS Funded Nursing Care – FNC

Care type	Weekly Rate 2024-25
NHS Funded Nursing Care	<b>£235.88</b>

- FNC is usually paid by the host ICB directly to the provider.
- The allocated social worker should ensure that the FNC assessment is carried out prior to the referral for placement, or immediately following placement.
- The cost of the nursing placement will include the cost of the FNC (gross cost) this will be deducted from any payments we make to the provider.
- There are some contracts where LBC will collect the FNC amount from the ICB and pay this to the provider. The RCT will arrange this and ensure that this is correctly reflected on Mosaic.