**Personal supervision record – social worker**

***These represent general areas for discussion and may be adapted or added to depending on the individual circumstances.***

**Name of social worker:**

**Name of supervisor:**

**Date of supervision:**

**General**

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| **Agreeing agenda, matters arising from previous supervision or changes to supervision arrangements or contract** |

**Quality of decision making**

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| **A discussion of the impact of work on the social worker, levels of stress, strategies to deal with stress, a reflection on practice and relationships with service users, personal issues, barriers to effective working and how to overcome these** |

**Line management and accountability**

**Organisational changes, corporate planning, team issues, difficulties with other teams/services/agencies; personal performance issues, flexi-time/work-life balance and annual leave; resources issues; changes in legislation and policy**

**Learning and development**

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| **Addressing training and development needs, discussion and feedback on practice and outcomes for service users, new research, registration requirements and feedback from training and other supervisory forums** |

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| **Signatures**  | Supervisor |  | Date |  |
|  | Senior |  | Date |  |