

# Case and Transfer Summary



## Case or Transfer Summary

### Children/young person(s) details

Name	Date of birth	Gender	Ethnicity

### Household members and other significant adults

Name	Date of Birth	Gender	PR	Address	In Household	Ethnicity	Relationship to the above child(ren)

### Case Status - 0

- CIN
- CP
- LAC

### Period covered by this summary:

From:

To:

## Reason for SW involvement

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Indicate brief background history and reason for social work involvement

## Summary of work undertaken to date

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## Current situation and current plan for the child/young person(s)

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## Current situation concerning parents/family

## Analysis of information and risk

## Reason for transfer (if applicable)

Include justification on why this case should be CIN or CP when transferring from duty to long-term team

## Outstanding tasks and work to be progressed

## Details of any forthcoming meetings, conferences or reviews

## Details of any issues that may arise

Date summary  
completed:

Current acting worker  
name

## Managers comments

***Manager/Supervisor must now complete a Compliance audit***