



Children's Safeguarding and Family Help

Corporate Parenting Service

Procedures for unregulated provision

Purpose

These procedures set out the steps that will be taken by the Resource Service whenever a young person needs to be placed in an unregulated setting. This procedure outlines arrangements that should also be used in an emergency or crisis situation. The procedures should be read together with the *Placements in other arrangements* policy: [Placements in Other Arrangements](#)

Provider Checks on Unregulated placements

The following checks are conducted on the provider offering an Unregulated placement:

- Up to date Statement of purpose to be reviewed
- Up to date locality risk assessment
- All relevant health and safety documentation
- References and feedback from other local authorities
- Review of required policies and procedures
- Has the provider started their registration process with Ofsted?
- Provider needs to fully complete the Camden provider check list

Placing a child/Risk assessment:

The Placements social worker and allocated social worker will review the gathered information and complete a comprehensive risk assessment and safety plan based on the provider's checks and the child's details.

The Placements social worker and allocated social worker will outline the approach for managing the risks, DOLS measurements and needs of the young person, including details on the placement arrangement meeting, Placement Monitoring and Quality assurance visits, regular CLA reviews and visits to the placement.

Approval for Placement

- The safety plan and risk assessment are to be approved by Head of Service (HOS) Corporate Parenting and in their absence HOS Child in Need.
- The funding request, along with the rationale for the placement, will be submitted to the HOS via the Resources Service Manager.
- Director for Safeguarding and Family Help gives approval to proceed.
- If DOLS are to be used in the placement has a court application been secured to ensure the placement is legal.
- The HOS will consult with the Director of Children's Services (DCS) for decisions regarding unregulated placement.

After approval

- The Placement social worker will complete the "Notification to Ofsted of unregistered provision". The document should be approved by the Resources Service Manager. This document will be sent to SCadmin@ofsted.gov.uk within 7 working days.

- The Placement social worker will conduct a Placement Quality Assurance and Monitoring Visit as soon as possible after placement is made.