

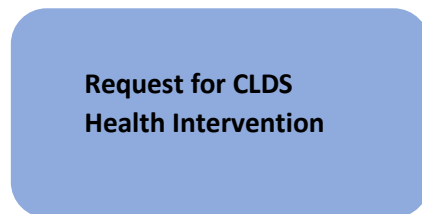


# CLDS Health workflow guidance

There are three main workflow steps, forming the CLDS Health workflow. This reflects the practice of referring to the CLDS Health service, screening the referral, and completing the specialist assessment.

Each CLDS Health profession/ area would need its own individual workflow chain (so for some people, there may be several special assessments at one time for instance).

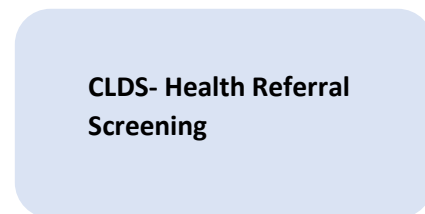
*Step 1*



Enables you to detail the reason for referral, risks, consent, and send over to a manager for agreement.



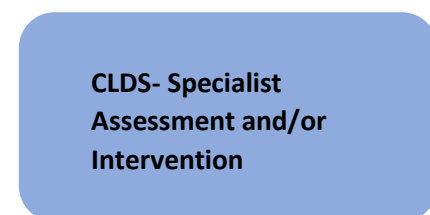
*Step 2*



Managers will review your referral in their referral screening meetings, and decide if it is appropriate to progress to an assessment. If so, they will add this to the relevant waiting list to be allocated.



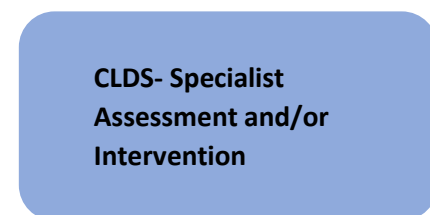
*Step 3*



When you are allocated to a case, you will be working from this assessment step, uploading your word documents within. You will keep this step open throughout the duration of your involvement.



You can upload your documents under this icon



You can technically create another specialist assessment from the previous one, if the case needs to be assigned to another professional, however this is rarely used.

