# **Recording UASC legal status**

An unaccompanied asylum seeking child's **asylum seeking legal status can change several times** over the course of their case being processed by the Home Office

As legal status changes, it is a requirement to **record the end date of their previous status** and **add the new status and date** (under no circumstances should the previous legal status be deleted or overwritten).

The end date of previous legal status will be the date of decision from Home Office on the child's new status. With start date of new legal status the same date of decision.

# How to add UASC legal status

Click on the *Legal Status* option:

🚷 People 🗸	Orga	nisations 🗸 Workers 🗸 Reports 🖌 Tools 👻 Help 🗸						
Person Summary – Test Test (2174923)								
Person Details	>	Demographic Information						
Start Case Notes Documents Visits	>	Context: Child Date of Birth: 12/09/2008 (11 years old) Address: (Address Type : Main Address) 210 Eversholt Street						
Education Health	> >	London NW1 1BD (View Map) Authority: Camden Ward: Regent's Park Lives with others						
LAC	>	Telephone Numbers: Home: 020 7897 5643						
Legal Status	Legal Status Gender: Male							
Offences	Offences First Language: Dutch							
Registrations	Fluency In English: Good (both written and spoken English)							
File Location	File Location Nationality: Danish Country Of Birth: Brazil							
	Ethnicity: White / British							
	Religion: Quaker (Ch)							

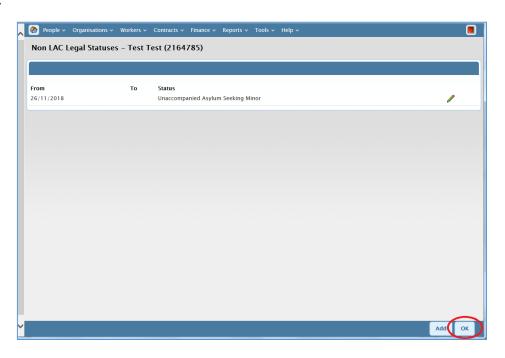
## Click on **Add**:

🔗 People 🗸 Organisations 🗸 Wor	kers 🗸 Contracts 🤟 Finance 🗸 Reports	✓ Tools ✓ Help ✓	
Non LAC Legal Statuses - 1	est Test (2164785)		
From	То	Status	
			AddOK

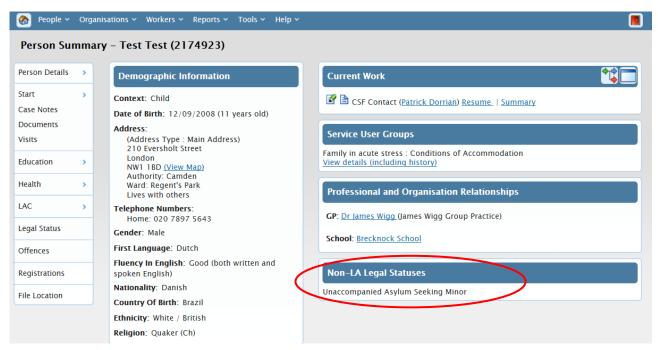
Enter the *From Date*, select a *Legal Status* then click *Save*:

🚷 People 🗸 Orgar	nisations 🗸 Workers 🗸 Contracts 🗸 Finance 🗸 Reports 🗸 Tools 👻 Help 🗸	
Add Person No	n LAC Legal Status – Test Test (2075012)	
		Fields marked with a * are required
From Date *		
	28/11/2018	
To Date		
Legal Status *		
	Accommodation - agreed series short term breaks, individual episodes	
lotes	Appeal Rights Exhausted Application for further leave (In-time)	
	Application for further leave (out of time)	
	Child Arrandements Order	
	Leonaetoroen	
	Discretionary Leave to Remain	
	Forced Marriage Order Eorensic Services Funded Placement	
	Fresh application for asylum (confirmed)	
	Fresh application for asγlum (unconfirmed) Full Care Order (For LAC from other LA's)	
	Full Care Order with Placement Order	
	FIOINEIESS 167 17 LAC	
	I Humanitarian Protection	
	Indefinite Leave to Remain	
	Interim Supervision Order	
	LD Continuing Care (PCT or no provider services) Limited Leave to Remain	
	No Order (Child Care Proceedings continue) Other	
	Placement Order (For LAC from other LA's)	$\sim$
	Public Law Outline Remanded to LA (For LAC from other LA's)	Save Cancel
	Residence Order Section 17 - Support to Families	
	Section 20 (For LAC from other LA's)	
	Section 256 Section 37	
	Section 7 Private Proceedings Section 8 Prohibited Steps Order	
	Section 8 Specific Issues Order	
	Section 85 - Notification of children living away from home Secure Order (Criminal)	
	Secure Order (Welfare) Special Guardianship	
	Special Guardianship Order (private - child not looked after)	
	Supervision Order Transition Status CLDS	
	Transition Status Pending	
	Unaccompanied Asylum Seeking Minor	

#### Click on **OK**:



The Legal Status is displayed on the person summary screen:



# **End a Legal status**

Click on the *Legal Status* option:



Click on the *pencil* to edit:

🚷 People 🗸 Organisa	itions 🗸 Workers 🗸	Contracts 🗸 Finance 🗸 Reports 🗸 Tools 🗸 Help 🗸					
Non LAC Legal Statuses - Test Test (2164785)							
<b>From</b> 26/11/2018	То	<b>Status</b> Unaccompanied Asylum Seeking Minor	Ć	)			
			Add	ок			

Enter the *To Date* then click on *Save*:

🔨 🐼 People	Organisations	Workers	Contracts	Finance	Reports	Tools	Help 🗸			
Amend Pe	erson Non LA	C Legal S	tatus – Te	st Test (2	2164785	)				
								Fields mar	ked with a *	are required
From Date *	2	6/11/2018								
To Date	2	6/11/2018								
Land Castron										
Legal Status *	U	naccompaniec	I Asylum Seeki	ng Minor			$\checkmark$			
Notes							~			
							$\sim$			
								 $\sim$		
~								Save	Delete	Cancel

### Click on **OK**:

🧑 People 🗸 Organi	sations 🗸 Workers 🗸 Contrac	ts v Finance v Reports v Tools v Help v					
Non LAC Legal S	Non LAC Legal Statuses – Test Test (2164785)						
From 26/11/2018	<b>To</b> 26/11/2018	Status Unaccompanied Asylum Seeking Minor					
20/11/2018	20/11/2010	onaccompanieu Asyum Seeking Minor					
1			Add OK				