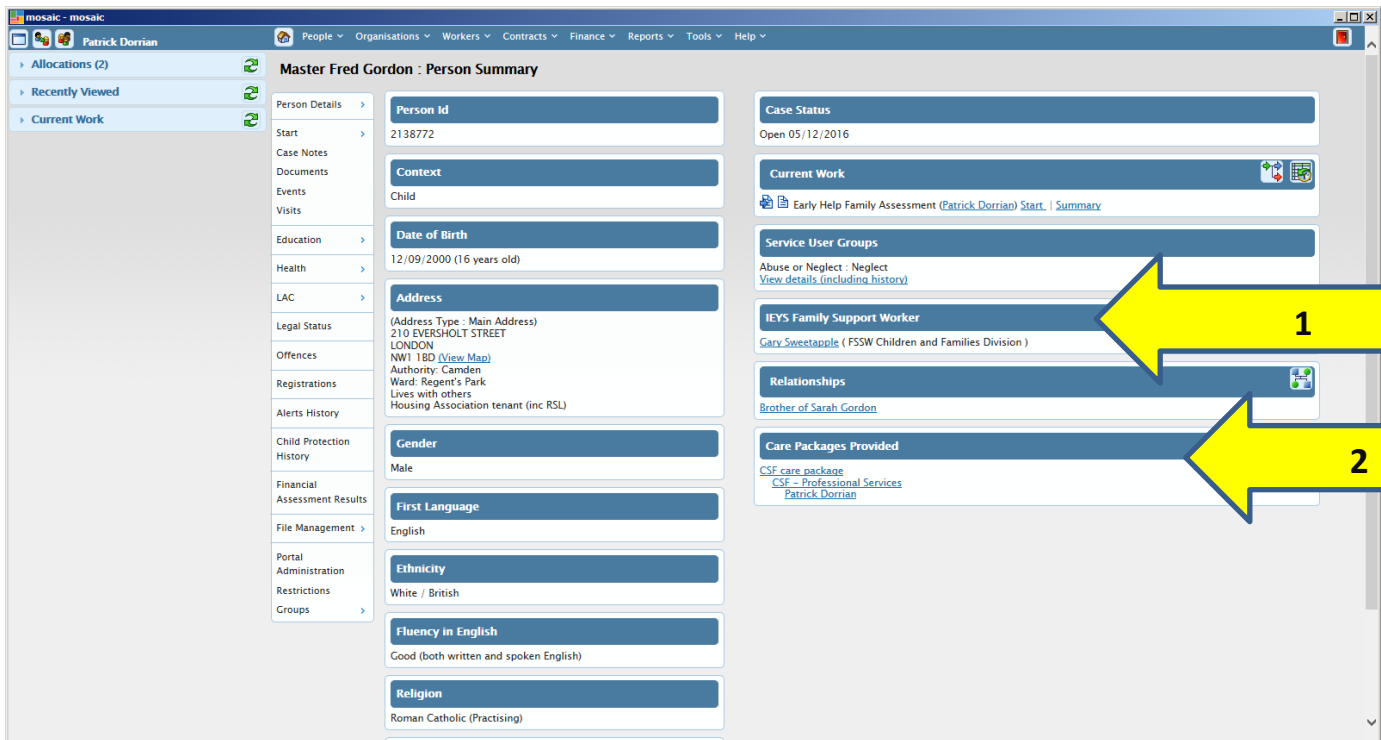


How to check if a case is already allocated on MOSAIC Frameworki



- If the case is open and **allocated to an EH worker** their role and name will appear at **position 1** on the Personal details screen
- If the case is open and **allocated to a social worker**, their name will appear in the Care packages field at **position 2** on the Personal details screen

Do NOT complete a Contact record if the case is open and allocated. You should refer the issue/request for a service to the allocated worker via email or phone.

A separate referral form for the specialist services in Early help locality settings such as – SLT, Welfare rights, CAMHS etc will be produced ASAP