Adding Worker Relationships

Add a worker relationship

| 🝖 People 👻 Org | ganisations 👻 Workers 👻 Co | ontracts 🗸 Finance 🗸 Reports 🗸 | Tools Y Help Y | |
|---|---|--------------------------------|---|--|
| Master Fred C | Gordon : Person Sumn | nary | | |
| Person Details > Start > | Basic Details Addresses | | Case Status Closed 11/06/2018 | |
| Case Notes Documents Events Visits | Telephone Numbers e-mail Address Classes Other Names | | Current Work | |
| Education > Health > | Date of Death GP Organisation Relationships | ıld) | Move your mouse over <i>Person Details</i> then click on <i>Worker Relationships</i> | |
| LAC > | Personal Relationships Worker Relationships | dress) | Son of Heather Gordon (has Parental Responsibility) Heather Gordon is Main Carer for Master Fred Gordon Son of Bob Gordon | |
| Legal Status Offences | Employment Status References | uress) | File Retention | |
| Registrations | Service User Groups | _ <u>.ses</u> | Retain Until 12/09/2027 | |

| Worker Relationships - Master Fred Gordon (2158376) | | | |
|---|-----------|-----------|------------------------|
| | | | |
| Worker Relationships | Telephone | From Date | To Date |
| | | | |
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| | | | |
| | | | Click |
| | | | Click on Add |
| | | | |
| | | | Add OK |

| Add Worker Relationship – Master Fred Gordon (2158376) | | | | |
|--|--------------------|-------------------------------------|--|--|
| | | | | |
| | | Fields marked with a * are required | | |
| Worker * | Find Click on Find | | | |
| Relationship Type * | | | | |
| From Date * | 11/09/2018 | | | |
| To Date | 8 | | | |
| End Reason | V | | | |

| Q Find Workers | | |
|---|----------------------------|--|
| | | |
| Last Name # First Name # | Enter the worker's name | At least one field marked with a # is required Click on Find Find Cancel |
| | Click on the | |
| Other Workers Patrick Dorrian | worker Corelogic worker | Organisation CSSW Children and Families Division |

| Add Worker Relation | onship – Master Fred Gordon (2158376) | | | | |
|---------------------|---------------------------------------|--------------------------------------|--------------|-------------|--------------|
| | | | | | |
| Worker * | Patrick Dorrian Find | Select a Relationship Type | Fields marke | ed with a * | are required |
| Relationship Type * | Designated Teacher | | | | |
| From Date * | 11/09/2018 | Enter the date the worker | | | |
| To Date | | started working with the CY | Р | | |
| End Reason | V | | | | |
| | | | | | |
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| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | Click on S | ave | | |
| | | | | Save | Cancel |

Remove a worker relationship

| Master Fred Gordon : Person Summary | | | | |
|-------------------------------------|------------------------------|--------|--|--|
| Person Details > | Basic Details | | Case Status | |
| Start > | Addresses | | Closed 11/06/2018 | |
| Case Notes | Telephone Numbers | | | |
| Documents | e-mail Address | | Current Work | |
| Events | Classes | | | |
| Visits | Other Names Date of Death | | | |
| Education > | Date of Death | | Move your mouse over <i>Person Details</i> | |
| | GP | ld) | then click on <i>Worker Relationships</i> | |
| Health > | Organisation Relationships | | then eller on worker heldtonships | |
| LAC > | Personal Relationships | | Patrick Doman (CSSW Children and Pannies Division) | |
| Legal Status | Worker Relationships | dress) | | |
| Legal Status | Employment Status | | Relationships | |
| Offences | References | | Son of Heather Gordon (has Parental Responsibility) | |
| Registrations | Service User Groups | ses | Heather Gordon is Main Carer for Master Fred Gordon Son of Bob Gordon | |

| Worker Relationships – Master Fred Gordon (2158376) | | | | |
|---|-----------|------------|------------|--------|
| | | | Click on | |
| Worker Relationships | Telephone | From Date | the pencil | \geq |
| Designated Teacher : Patrick Dorrian | | 11/09/2018 | | |

| Amend Worker Rela | ationship – Master Fred Gordon (2158376) | |
|---------------------|--|-------------------------------------|
| | | Fields marked with a * are required |
| Worker * | Patrick Dorrian Find | ricios marica maria - are requirea |
| Relationship Type * | Designated Teacher | |
| From Date * | 11/09/2018 Enter the date the worker | |
| To Date | stopped working with the CYP | |
| End Reason | Relationship Ended Select an End Reason | |
| | Click on Sa | ie |
| | | Save Cancel |